

## Specific Privacy Statement

# Survey on TED services (referred to as "consultation" in the text) carried out by the Publications Office

## I. Introduction

The European Union is committed to user privacy.

The policy on protection of individuals with regard to the processing of personal data by the Community institutions is based on [Regulation \(EC\) N° 45/2001](#) of the European Parliament and of the Council of 18 December 2000.

## II. Why do we collect, store and process your data?

The objective of this consultation is to gather information on the use of TED services. The results of this consultation will be used to improve the quality of the TED website, its content and related functionalities.

As this online service collects and further processes personal data, [Regulation \(EC\) N° 45/2001](#), of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data, is applicable.

The processing operations on personal data linked to the organisation and management of this consultation are necessary for the management and functioning of the Commission, as mandated by the Treaties, and more specifically in Article 5 of TEU, Article 13 TEU and Articles 244-250 TFEU, and in accordance with Article 1 and Article 11 of TEU.

## III. Who is responsible for the processing of your data? (Controller)

The controller responsible for processing these data is the Head of the Unit "EUR-Lex and TED" at the Publications Office of the European Union.

## IV. What personal data do we collect?

### Identification Data

No specific personal data is required to participate in this survey and all questions are optional. Unless you provide any further details, no information is collected that can identify you personally.

### Technical information

The survey application is hosted in Spain by an external contractor of the Publications Office.

The system does not use cookies to identify your visit. According to the URL used, the type of source of your visit to the survey is identified (from email, website or social media). This technique is not intended to identify you individually or to collect personal or confidential information.

## **V. To who are your data disclosed?**

The access to all personal data as well as all information collected in the context of this consultation is only granted through user id and password to a defined population of users, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Community legislation. These users typically are members of the Unit organising the consultation inside the Publications Office, and its contractors.

No personal data is transmitted to parties which are outside the recipients and the legal framework mentioned.

The European Commission will not share personal data with third parties for direct marketing purposes.

## **VI. How long are your data kept?**

Your personal data will remain in the database until the results have been completely analysed and will be rendered anonymous when they have been usefully exploited, and at the latest after 1 year from the end of the consultation.

If you provided your email address at the end of the consultation, your personal data will be part of a list of contact details shared internally amongst the staff of Commission for the purpose of contacting you in the future in the context of the Commission activities. If you do not agree with this, please contact the Controller by using the Contact Information below and by explicitly specifying your request.

## **VII. What do we do to avoid misuse or unauthorized access?**

The collected personal data and all information related to the above mentioned consultation is stored on a computer of the external contractor, acting as processor, who has to guarantee the data protection and confidentiality required by [Regulation \(EC\) N° 45/2001](#).

## **VIII. How can you access to your data, check their accuracy and, if needed, correct them?**

In case you want to verify which personal data is stored on your behalf by the responsible controller, have it modified, corrected or deleted, please contact the Controller by using the contact information below and by explicitly specifying your request.

## **IX. What are the contact points for questions or complaints?**

If you have questions regarding the consultation, or concerning any information processed in the context of the consultation, or on your rights, feel free to contact the support team, operating under the responsibility of the Controller, using the following contact information:

EUR-Lex and TED unit, Publications Office of the European Union, Luxembourg Email:

ted@[publications.europa.eu](mailto:ted@publications.europa.eu)

## **X. Recourse**

Complaints, in case of conflict, can be addressed to the [Data Protection Officer](#) (DPO) of the European Commission or the [European Data Protection Supervisor](#) (EDPS).